

To All Morgan Shipping - International Shipping Customers

Re: <u>Instructions for completing a power of attorney</u>

Dear Customer,

Please fill out the attached power of attorney form following the instructions below. Upon completion fax a copy back to us at the above number and forward the original to us by mail. Please read the entire sheet for there are a number of items that must be completed in order for you and Morgan Shipping to be in compliance with U.S. Customs.

## **Individual or Partnership**

- 1. Partnership's IRS number or Individual's SS number.
- 2. Continuous Surety Bond number if known.
- 3. Please check appropriate space. If a limited partnership, it is required under U.S. Customs regulations that you provide a copy of the partnership agreement to accompany this power of attorney.
- 4. Full name of individual, or if a partnership full names of **all partners**. If a limited partnership the firm's name and names of **all the general partners**. (If needed you may attach an addendum's)
- 5. Partnership's or individual's N/A.
- 6. Complete as individual, Partnership, Sole Proprietorship of Incorporated Association.
- 7. If a fictitious name, complete with trade name or fictitious business name you are operating under. Please note as D.B.A. you are also authorized under state law.
- 8. For individuals only enter your place of residence.
- 9. For all others enter your business address.
- 10. Enter the name of the grantor. For a partnership either the names of each of the general partners or the Partnership name if registered to do business under that name with the state. For an individual use his or her name.
- 11. Signature of the person executing the power of attorney. For partnership any of the general partners can sign, please print your name after the signature.
- 12. Enter the capacity of person signing the power of attorney.
- 13. The date the power of attorney was issued.
- 14. Witnesses are not required.
- 15. If no corporate seal is available please write ""no seal" ".

## **Corporation**

- 1. Corporation's IRS number.
- 2-3. Same as above.
- 4. Full name of the Corporation as it appears in the records.
- 5. The state, province, or foreign country of the incorporation.
- 6. 8. N/A.
- 9. Corporation's address.
- 10. Same as on line 4.
- 11. Signature of the person executing the power of attorney. The signatory must be a corporate officer (president, vice-president, secretary or treasurer of the said corporation). Please call us if you are unsure if you can properly sign this power of attorney. Please print your name after your signature
- 12 to 15. Same as above.

IRS or S/S #: (1)			Individual Partnership
Bond #: (2)			Corporation Sole Proprietorship
C	USTOMS POWI	ER OF ATTORNEY	Y
Know all men by these presents: That (4)	(Full Name of Person,	Partnership, or Corporation	on, or Sole Proprietorship (identify)
a corporation doing business under the law	ws of the state of (5)	or a (6)	
Doing business as (7)	Residing	at (8)	Having an office and
Place of business at (9)			
Hereby constitutes and appoints <i>Morgan</i> authorized to sign documents by power or		nay act through any of its lic	eensed officers and employees duly
As a true and lawful agent and attorney of the g and in the name, place and stead of said grantor to Customs Districts, and in no other name, to make or swear to any entry, withdrawal, declaration, content or other documents Required by law of r with the importation, transportation or exportation shipped or consigned by or to said grantor, condition which may be required by law or regulasuch merchandise; to receive any merchandise del To make endorsements on bills of lading conferr title, make entry or collect drawback, and to make to any statement, supplemental statement, schedule, certificate of delivery, certificate of mamufacture and delivery, abstract of manufactur of proprietor on drawback entry, declaration of entry, or any other affidavit or document which or regulation for drawback purposes, regardless lading, sworn statement, schedule, certificate, a other affidavit or document is intended for filling to sign, seal and deliver for and as the act of required by law or regulation in connection with of Imported merchandise or merchandise expense benefit of drawback, or in connection with the enticlearance, lading, unlading or navigation of any conveyance owned or operated by said grantor, which may be voluntarily give and accepted under	from this date and in all e, endorse, sign, declare, ertificate, bill of lading, regulation in connection ion of any merchandise to perform any act or ation in connection with liverable to said grantor; ring authority to transfer e, sign, declare, or swear schedule, supplemental anufacture, certificate of uring record, declaration of exporter on drawback may be required by law of whether such bill of abstract, declaration, or in any customs district; asid grantor any bond the entry or withdrawal orted with or with out cry, wessel or other means of and any and all bonds r	provided for in Section 485, in connection with the entry. To sign and swear to any dinecessary or required by entering, clearing, lading, urmeans or conveyance owned. To authorize other customs endorse and collect checks in the treasure resident of the United States grantor;  And generally to transact at all Customs business, Incluinder Section 514 of the Tamay be concerned or interesperformed by an agent and a power and authority to do as be done in the premises as acting, hereby ratifying an attorney shall lawfully do by of attorney to remain in full writing is duly given and rethe donor of this power of a in no case have any force or the date of its execution;	ocument and to perform an act that may be law or regulation in connection with the nlading, or operation of any vessel or other or operated by said grantor; brokers to act as grantor's agent; to receive, issued for customs duty refunds in grantor's er of the United States; if the grantor is a non-, to accept service of process on behalf of the the Customs Houses in any district, any and ading making, signing, and filing of protest wriff Act of 1930, in which said grantor is or ted and which may properly be transacted or attorney giving to said agent and attorney full nything whatever requested and necessary to fully as said grantor could do if present and at confirming all that the said agent and a virtue of these presents; the foregoing power force and effect until notice of relocation, in secived by a District Director of Customs. If affect after the expiration of two years from
has caused these presents to be sealed and	d signed:		
Signature (11)			
Capacity (12)		Date (13)	
Witness:(14)			